

SCHOOL BOARD OF EDUCATION MEETING

MONDAY, JULY 16, 2012

SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, July 16, 2012. The meeting was called to order by Vice President Lippert at 7:00 p.m. in the Conference Center.

II. Establish Quorum

Members present: Jane Wesely, Lisa Schulz, MaryAnn Lippert, Connie Potter, with Julie Strenn absent. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; Jeff Gast, Finance Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve the agenda for the July 16, 2012 meeting of the Pittsville School Board of Education. Motion carried.

V. Public Comments - no public comments.

VI. City of Pittsville Land Purchase Request

No discussion or action was taken on this matter. Bob Wolfe will present at the August or September Board meeting.

VII. Consent Agenda Items

- A. Minutes of the Regular Meeting of June 11, 2012
- B. General Fund Invoices
- C. 2nd Reading/Approval School-Community Policy 837: Sunday Facility Use for Activities and Practices
- D. First Reading of Instruction Policy 351: Extended Instructional Programs/Field Trips
- E. First Reading of Instruction Policy 351.1: Extended Field Trips or Foreign Study Tours - Rule
- F. Accept resignation of Part-time Elementary Guidance Counselor

The Board would like to thank Paula Bisek for her years of service to the district.

Motion was made by Lisa Schulz, seconded by Jane Wesley, to approve the consent agenda items. Motion carried.

VIII. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

IX. Reports

A. High School Principal

1) Approve 2012-13 High School Student Handbook

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve the High School Student Handbook as presented. Motion carried.

2) Approve 2012-13 Athletic Handbook

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve the Athletic Handbook as presented. Motion carried.

3) Approve Coaches' Handbook

Motion was made by Connie Potter, seconded by MaryAnn Lippert, to approve the Coaches' Handbook as presented. Motion carried.

B. Elementary Principal

1) Approve 2012-13 Elementary Student Handbook

Motion was made by Connie Potter, seconded by Jane Wesely, to approve the Elementary School Handbook as presented. Motion carried.

X. District Administrator Report

A. DPI Educator Effectiveness Pilot Program

Pittsville was selected as one of the schools in the State to implement a pilot Principal Evaluation model during the 2012-13 School Year (our pilot responsibilities will take place in the Elementary School). The pilot programs are being implemented this year to prepare the State in full implementation of the Teacher and Principal effectiveness program during the 2013-14 school year. The DPI training will take place in September or October

B. Update on Summer Maintenance Projects

The following projects have been completed: High School Roofing project, concession stand windows and sink replacement, Elementary Primary Wing painting, and seal coating the elementary playground blacktop. Projects to be completed in the next two weeks: Gym floor refinishing, High School Stucco replacement, Football Score Board replacement.

XI. The Board will move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(c)

Motion was made by Lisa Schulz, seconded by Connie Potter, to move into Closed Session as per Wisconsin State Statute. Vice President Lippert directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Yes	MaryAnn Lippert	Yes
Connie Potter	Yes	Julie Strenn	Absent		

Purpose: 1) Personnel Matters - 19.85(1)(c)
2) PESPA Contract Negotiations Discussion/Planning - 19.85(1)(c)
3) Consider Hiring Health Coordinator/Administrative Assistant Position - 19.85(1)(c)

XII. Move out of Closed Session

Motion was made by Lisa Schulz, seconded by Connie Potter, to move out of closed session. Motion carried.

XIII. Act upon Closed Sessions

Motion was made by Lisa Schulz, seconded by MaryAnn Lippert to approve hiring Julie Schooley as Health Coordinator/Administrative Assistant. Motion carried.

XIV. Adjourn

Motion was made by Connie Potter, seconded by Jane Wesely, to adjourn at 9:05 p.m. Motion carried.

Connie Potter, Clerk

Ed Func	2010-2011	2011-2012	2011-2012	2012-13	ACTIVITY	2012-13
	FY Activity	Budget	Thru 6/30/2012	Original Budget	TO DATE	FYTD %
Grand Expense Totals	10,012,950.73	8,950,590.00	8,814,090.73	8,743,763.56	309,347.72	4.20

***** End of report *****

Fd Func	2010-2011	2011-2012	2011-2012	2012-13	ACTIVITY	2012-13
	FY Activity	Budget	Thru 6/30/2012	Original Budget	TO DATE	FYTD %
Grand Revenue Totals	10,040,008.30	8,950,590.00	8,914,173.27	8,743,763.56	11,278.64	0.13

***** End of report *****

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	194,038.37	0.00	102,216.07	296,254.44
21	DONATIONS	-3,752.15	0.00	3,752.15	0.00
27	SPECIAL EDUCATION FUND	0.00	-370.76	370.76	0.00
50	FOOD SERVICE FUND	-41.10	0.00	41.10	0.00
60	AGENCY FUND	0.00	0.00	0.00	0.00
*** Fund Summary Totals ***		190,245.12	-370.76	106,380.08	296,254.44

***** End of report *****

BALANCE SHEET- AUGUST 6, 2012 - GENERAL FUND (Date: 8/2012)

ACCOUNT NUMBER	FUNCTION	Beginning		August 2012-13		2012-13		Ending Balance
		Balance		Debits	Credits	YR Debits	YR Credits	
Grand Asset Totals		2,186,108.66		10,985.48	135,406.87	102,937.76	823,927.72	1,465,118.70
Grand Liability Totals		-501,884.86		151,269.15	106,330.21	917,334.94	494,482.01	-79,031.93
Grand Equity Totals		-1,684,223.80		101,853.37	22,370.92	460,036.25	161,899.22	-1,386,086.77
Grand Totals		0.00		264,108.00	264,108.00	1,480,308.95	1,480,308.95	0.00

***** End of report *****



Technology Coordinator
Report to the Pittsville School District Board of Education
Monday, August 13, 2012

Server Updates – A network engineer from Skyward was here July 23-24 to complete summer maintenance on our servers, applying all the latest patches and updates. All went well and the work was completed on time with no significant downtime to our network services.

Summer Projects – Four video projectors and three SmartBoards have been mounted in rooms to date, with 2 rooms still to be completed. All old computers have been removed from classrooms and are awaiting sale or disposal. New computers and laptops have been unboxed and placed in their locations, ready to be imaged with new software. I am now in the process of building the new hard drive images with all the latest updates and new software and will be applying the images to our computers and laptops later this month. We are proceeding with cleaning and maintenance on all older computers.

Skyward – On August 8-9 technicians from Skyward performed maintenance applied some major updates on our Skyward financial and student information software. In addition, the Skyward software had to be moved to a new (virtual) server to accommodate the new software requirements. The Skyward software was down for 2 days during the work.

E-rate – Discounts for the 2012-13 school year have been approved. I am proceeding with the paperwork to secure either reimbursement for funds already spent or discounts on our bills, whichever is more appropriate. Jeff & I have been monitoring the progress on reimbursement from vendors for last year's discounts (2011-12), some of which we have not yet received.

BUILDINGS AND GROUNDS

REPORT TO THE SCHOOL BOARD

AUGUST 13, 2012 MEETING

As our summer comes to an end, I would like to let the district know all that has been given needed attention.

The contractors that worked for the district have completed the roof project at the high school and the stucco project on the entire exterior of the high school.

The elementary building had the entire hall, ceiling, and lockers painted on the primary wing. The playground on the west side was seal coated and the blacktop work completed around the play area. The maintenance staff added new rubber granules to the play area.

Both the district's gyms were recoated with two coats of floor finish and look great.

The football field score board has been installed and is operational.

The maintenance staff replaced nine windows and installed a commercial sink in the concession stand.

The high school biology room has a different look after the lab stations have been removed and capped off, along with new tables and chairs to replace desks.

The Tech Ed department has had epoxy applied to the floor in the south west corner to accommodate the new welding booths and CNC machine. The maintenance staff has worked with Mr. Hadfield to get that area in order. We are also trying to make room for wood storage that their department needs.

The summer routine work our staff does has once again been a challenge to work around all the district's activities. I thank my crew for their dedication and efforts. I do not think we will be completed with our floor work and cleaning until the 23rd of August. Please be patient to allow us to finish all we can.

Dick Koeshall, Director of Buildings and Grounds

SCHOOL DISTRICT OF PITTSVILLE

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